**REQUEST FOR INFORMATION**

|  |  |
| --- | --- |
| **PROJECT #**  | **RFI #** DocNo |
| **Title****Owner****Proj. #****AE/CM****Proj. #** | Project TitleClient Proj #To Person Proj#j  | **Please respond by** **XX** |
| **Issued****Subject****Priority****Reason** | DocDateXXXXXX |
| **ORIGINATED BY** | **REFERENCES AND IMPACT** |

|  |  |  |
| --- | --- | --- |
| **Company** | FromAddr\_Company | **Response may affect [ ]  Schedule [ ]  Contract Cost**  |

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| --- | --- | --- | --- |
| **Contact****Phone****Fax****Email****Mobile****Other** | FromAddr\_PersonFromAddr\_PhoneFromAddr\_FaxFromAddr\_EmailDCEL\_FromAddr\_UserKeyl  | **Code****Spec (s)****Dwg/Dtl****Other** | XX Specification ParagraphDrawing Number  |
| **Site(s) affected:**  |

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| **INFORMATION REQUESTED** |
| Notes |
| **SUGGESTION** |
| Recommendation |

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| --- |
| **RESPONDENTS/COMMENTS** |
| **Company** ToCompany | **Contact** To Person | **Sent** **XX** |

**Response:**

Response