SPITFIRE SOFTWARE®

sfNews

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In This Issue

***Note**: features mentioned in this newsletter are available in V4.2.4402.*

Announcing sfPMS V4.2!

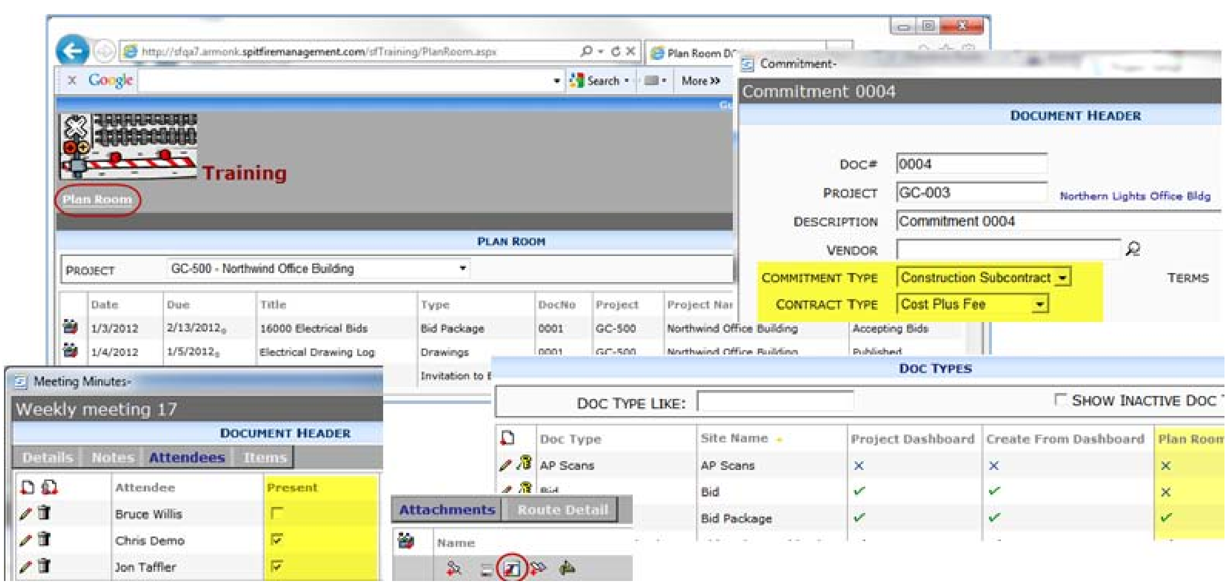
A full list of changes and additions in sfPMS V4.2 is available in the *What's New in V4.2*, available on the website.

Contact Support (support@spitfiremanagement.com) to schedule your upgrade to V4.2 or if you have questions about this latest version of the Spitfire Project Management System.
System requirements for V4.2 are the same as for V4.1.

Spitfire Project Management System V4.2 Now Available!

Feature Highlights: V4.2 offers

- Pure browser login for users who aren't given access to the full dashboard (see page 3).
- More control over which documents appear in the Plan Room.
- More grid columns throughout the system that allow editing while in Grid view (through Quick Edit).
- The assembly of attached files, in whatever order you want, into a PDF for routing and printing purposes.
- The ability to view routed output before and after it is routed to someone, presenting a "snapshot" of exactly what will be or was routed to that person.
- Subordinate (child) documents on the mid-section tab of a document.
- A way to organize related projects into Programs (see page 2).
- "Attachment" and "(Auto) Attachment" templates as a replacement for Doc Templates, allowing for greater functionality.
- Distinct Contract type and Document Subtype fields for Project Setups and Commitments.
- Greater functionality and flexibility in the BFA workbook including new columns.
- A way to build line items from Commitments in the SOV workbook and other SOV improvements.



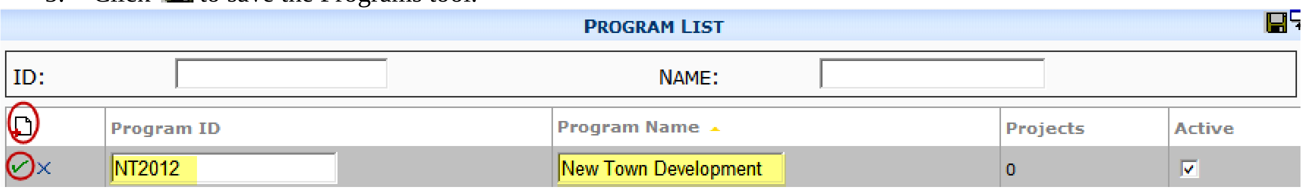
You Asked For It, You Got It: Programs

Request: We'd like a way to organize and group our related projects by, for example, location or owner/developer.

New to V4.2, sfPMS supports Programs as a way to group related projects. The new Program tool is found on the Manage Dashboard. A new Program field is also available for the Project Setup Doc type.

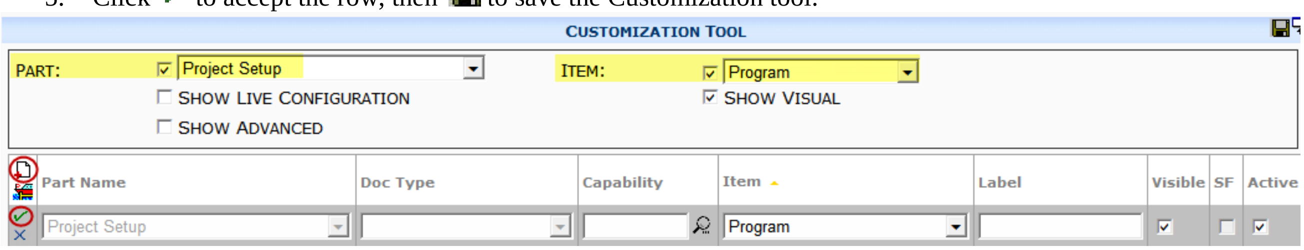
To set up Programs:

1. On the Programs tool, click to add a new row.
2. Enter a **Program ID** (this can be any ID you wish) and a **Program Name** to describe the program.
3. Click to accept the row.
4. Repeat to add as many programs as needed.
5. Click to save the Programs tool.



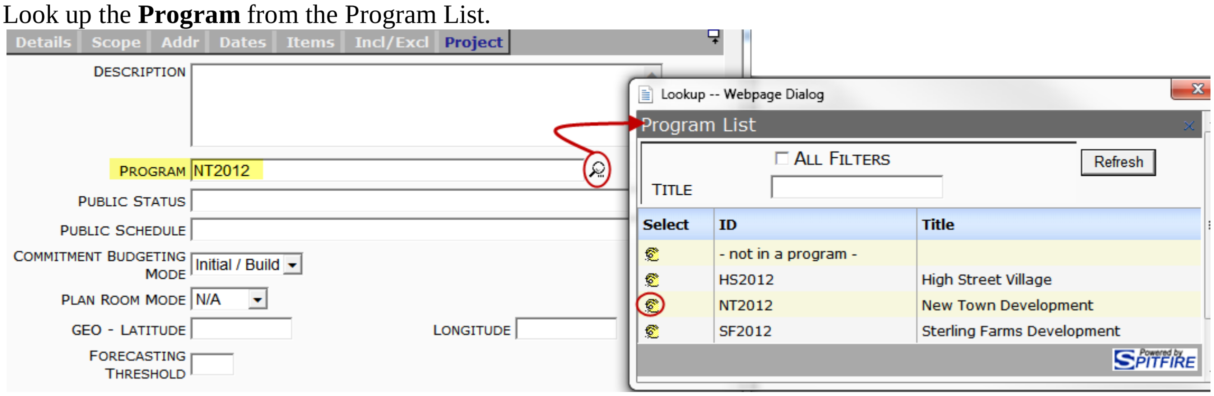
To customize the Project Setup Doc type to include the Program field:

1. Go to the Customization tool on the System Admin Dashboard.
2. Select **Project Setup** as the Part and **Program** as the Item.
3. Click . (**Note**: because the Project Setup tab is available only for the Project Setup Doc type, there is no need to specify a Doc type.)
4. (*optional*) Change the default label of Program, if desired.
5. Click to accept the row, then to save the Customization tool.



To include a project in a program:

1. On the Project Setup document, go the **Project** tab.
2. Look up the **Program** from the Program List.

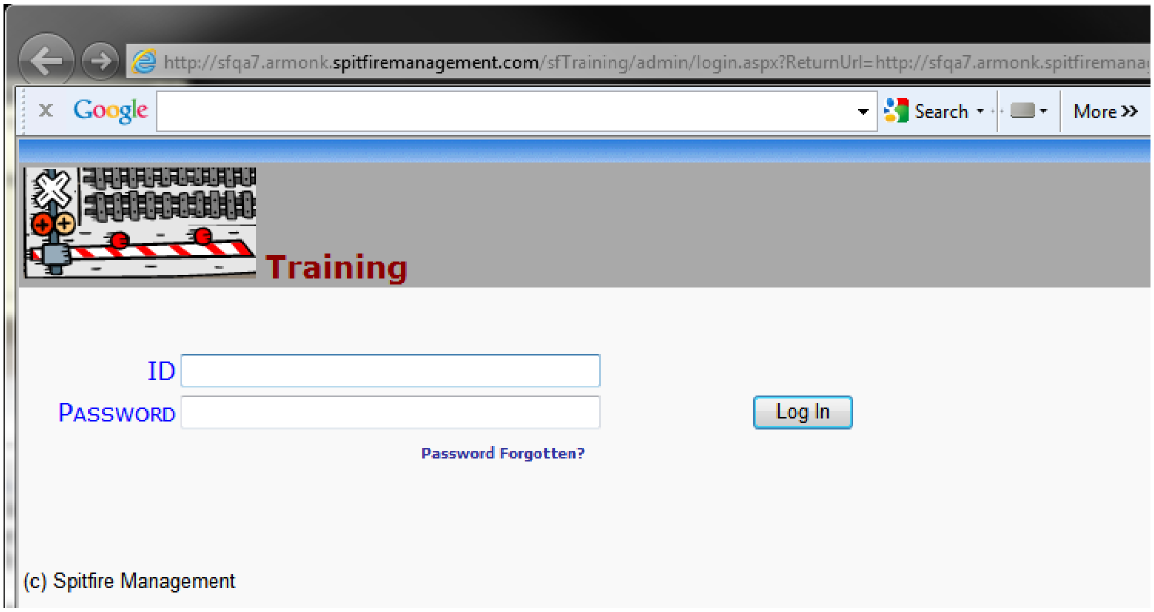


Once projects are in programs, you can use the Program filter on the Executive Dashboard to display financial information per program. In addition, if you go back to the Programs tool, each program will indicate how many projects are included. Expanding the program will display the list of projects.

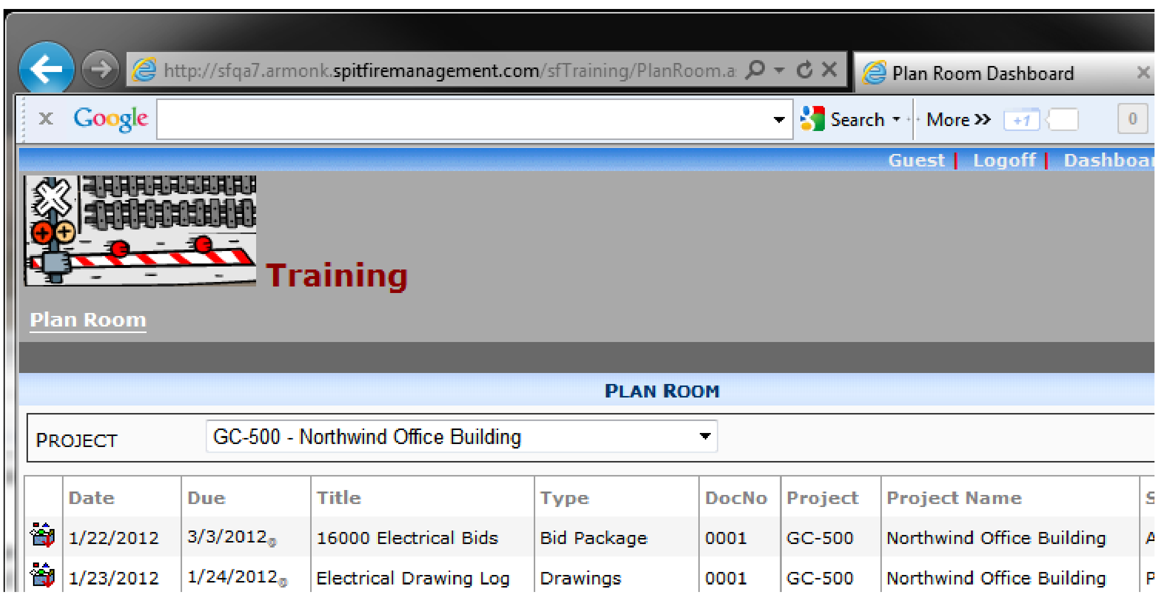
Feature Spotlight: Browser-based Plan Room in V4.2

In order to not require subcontractors, vendor and other third-party users of the Spitfire Plan Room to install the system on their workstations, sfPMS now (in V4.2) supports access to the Plan Room on local browsers.

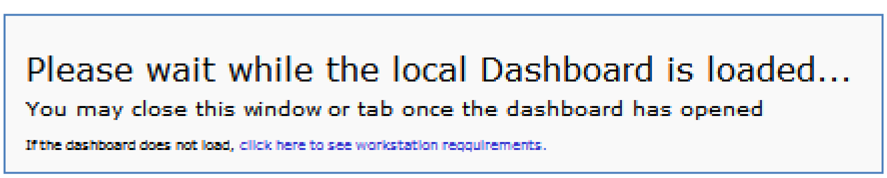
When Spitfire is launched (whether through a link or a desktop shortcut), the login window appears in a local browser (such as Internet Explorer or Chrome).



If the person logging in does not have access to the full system, the Plan Room Dashboard will load in the current browser.



However, if the person logging in does have access to the full system (even if not to all the dashboard tabs), sfPMS will load its local dashboard as usual after displaying the message:



Have You Read?

The following guide and technical white paper have been updated for sfPMS V4.2.
Note: the changes to the following are minimal:

Focus on Batch Processing

TWP: *Spitfire Item Templates (for Via Excel)*

The *Data Dictionary* has also been updated for V4.2.

The following articles have been added to the Knowledgebase:

KBA-01509 – Customizing BFA Financial Snapshots

KBA-01510 – Error Message on Commitment: A valid Vendor must be entered

KBA-01511 – Using Subordinate Documents

KBA-01512 – SFDBX Columns

KBA-01513 – SOV Billing PAPT Migration Utility

KBA-01514 – What version of Microsoft Office is supported by Spitfire?

KBA-01515 – SQL Server Virtualization

Contact Us

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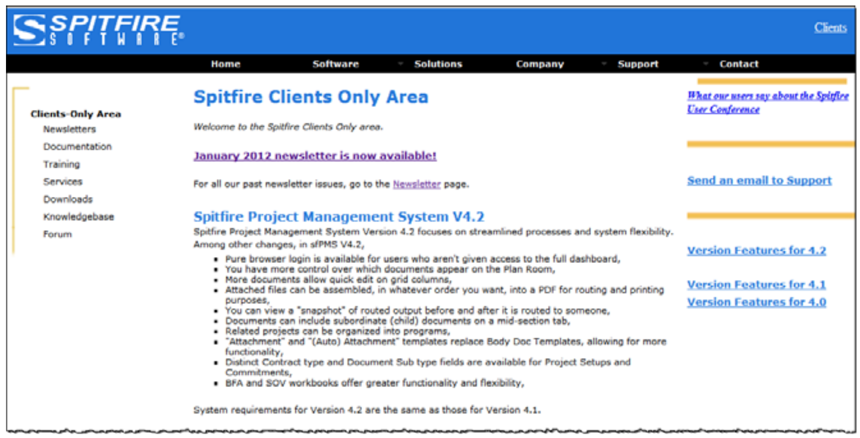
Your Clients Area

The Clients area on our website includes links to our documentation, our Knowledgebase, our forum, our downloads, and a list of what's new in versions 4.0 , 4.1 and 4.2:



You will need your login and password to get to the Clients area. If you need or have forgotten your login and password, contact support@spitfiremanagement.com.

Training Classes

Spitfire offers training classes at various levels, such as **214-Intro to Budgeting** and **260-Processing Bid Packages**, to help you better learn the Spitfire Project Management System (sfPMS). Training class descriptions and schedules are available from the Clients area of our website.

FEBRUARY

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3 101-Basic Navigation 1:00-2:30
6	7 201-Documents, Items and Routes 1:00-2:30	8 205-Commitments and Related Info 1:00-2:30	9 210-Catalog and Files 1:00-2:30	10
13	14 214-Intro to Budgeting 1:00-2:30	15	16 270-Project Change Orders 1:00-2:30	17 216-Intro to SOV Billing 1:00-2:30
20	21 260-Processing Bid Packages 1:00-2:30	22 440-Compliance Setup 1:00-2:30	23 430-Spitfire Item Templates (for Via Excel) 1:00-2:30	24
27	28 220-Intro to Doc Templates 1:00-2:30	29 225-More Doc Templates 1:00-2:30		

Please note **our cancellation policy**: to avoid cancellation charges, your class registration must be cancelled or rescheduled at least one full business day prior to the class.