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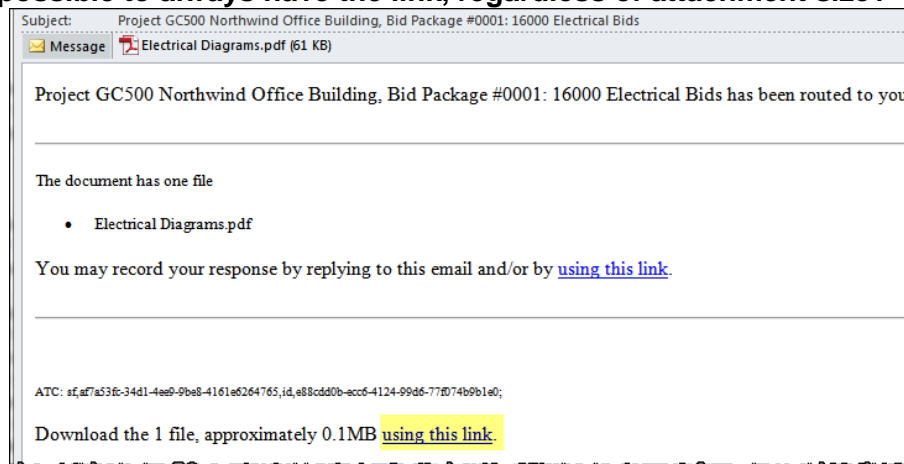
Note: where applicable features mentioned in this newsletter are available in V4.2.4737

Happy New Year!



Spitfire Q & A: Download Wizard Link

Q: Our outbound emails to vendors include a link to the Download Wizard if attachments are too big. Is it possible to always have the link, regardless of attachment size?



A: Yes. Through the **RouteConfig | SendDownloadLink** rule (on the Rule Maintenance tool), you can control the behavior of attachments and the Download Wizard link.

- If you set the result value to **Always**, the link will be included on every email that has attachments, whether or not the attachments have been omitted due to size.
- If you set the result value to **Only**, the link will be included on all emails with attachments, but attachments will always be excluded regardless of size. This forces the receiver of the email to use the Download Wizard.
- The default result value is **Auto**, which includes the link on emails that have been omitted due to size or type.

Rule Group	Filter Info	Type	Description
RouteConfig	DocTypeKey	String	Allows customization of routing options

RULE ENTRIES

RULE NAME	DOC TYPE	SITE ONLY
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

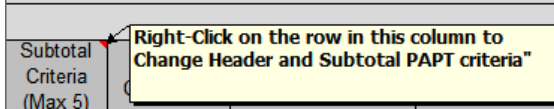
Rule	Filter Value	Result Value	SF
SendDownloadLink		Always	X

V4.3 Changes in the SOV Workbook

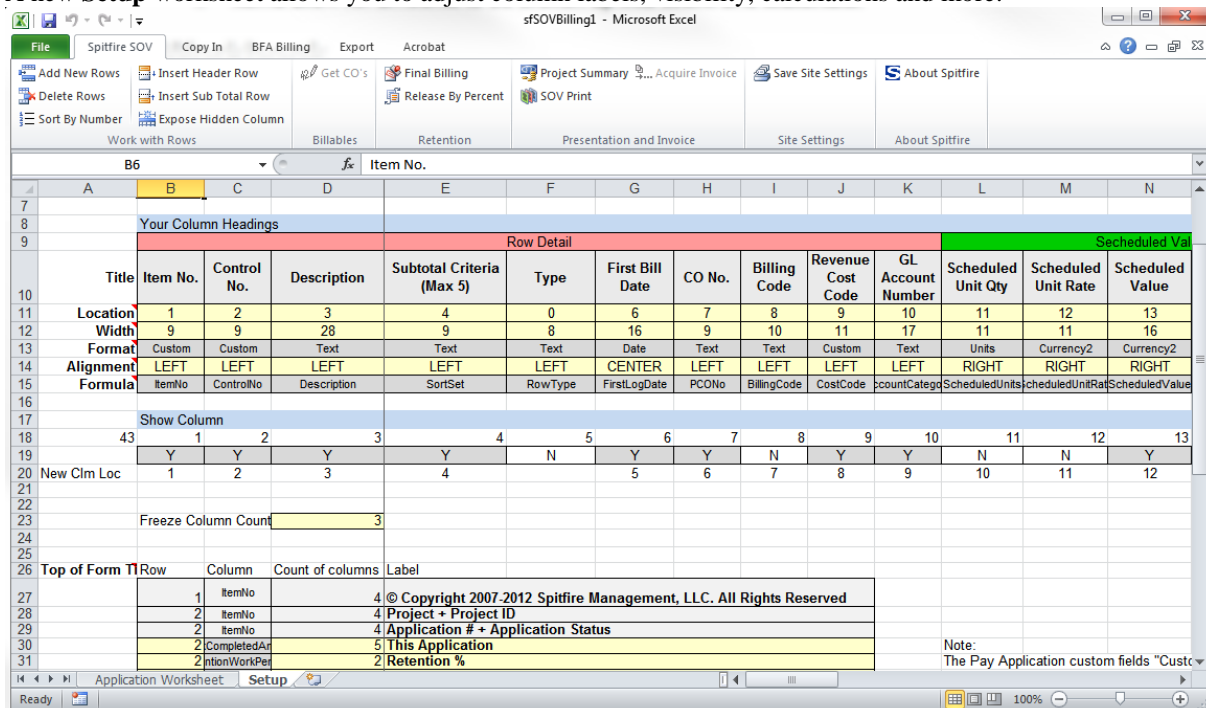
sfPMS V4.3 is now available upon request!

Some of the improvements in sfPMS V4.3 concern the SOV workbook (accessed from the Pay Application document).

- The SOV workbook now supports the **Schedule** amount being broken into **Work** and **Materials**
- **Column tips** indicate where a right-click or double-click provide additional information.



- When the cell-in-focus is **editable**, the background color turns **green**.
- (For integrated sites only) When an invoice number is acquired, a **PDF** is created and attached to the Pay Application to record all the particulars about what amounts were in the SOV workbook and the transfer and what Microsoft Dynamics SL acknowledged.
- A new **Setup** worksheet allows you to adjust column labels, visibility, calculations and more:



- The **site settings** can be edited by the System Admin role.
- Five **user-defined calculation columns** are now available (like in the BFA workbook):

	A	B	C	D	AN	AO	AP	AQ	AR
7									
8	Your Column Headings								
9	User Defined Columns								
	Title	Item No.	Control No.	Description	User Calc Field 1	User Calc Field 2	User Calc Field 3	User Calc Field 4	User Calc Field 5
10									
11	Location	1	2	3	0	0	0	0	0
12	Width	9	9	28	16	16	16	16	16
13	Format	Custom	Custom	Text	Currency2	Currency2	Currency2	Currency2	Currency2
14	Alignment	LEFT	LEFT	LEFT	RIGHT	RIGHT	RIGHT	RIGHT	RIGHT
15	Formula	ItemNo	ControlNo	Description	serCalcField	serCalcField	serCalcField	serCalcField	serCalcField_5
16									
17	Show Column								
18	43	1	2	3	39	40	41	42	43
19		Y	Y	Y	N	N	N	N	N
20	New Clm Loc	1	2	3					











- Seven items can be defined and positioned in the **Header** of the Application worksheet.
- Default titles in the **Footer** of the Application worksheet can be re-labeled

In addition, the PAPT conversion tool has been updated to convert PAPT V3.1 to V4.3.

New Home Dashboard in V4.3





The Home Dashboard has been given a facelift in sfPMS V4.3!

Some of the noticeable changes, mentioned in the previous issue of this newsletter, appear in the **Inbox**:

INBOX							
Description	DocNo	Type	Project	Due	Status	Company	Priority
 Electrical Submittal Items	0001	Submittal	GC-003	12/17/2012	Open	Able Electric	
 Forecast 0001	0001	Forecast	GC-003	12/17/2012	In Process	Acme Construction	
 Pay Request 0001 for 02070 Paving	0001	Pay Request	GC-003	12/18/2012	Pending	Coho Asphalt and Concrete	
 Additional 110v outlets in basement	0003	Proposed CO	GC-003	12/18/2012	Open	Acme Construction	
 Quote for: 00004, Additional 110v outlets in	0013	RFQ	GC-003	12/18/2012	Awarded	Able Electric	

- Colored **folders** indicate the document's Due Date status
- **Priority** levels are indicated visually



Bigger changes can be seen in the **Project List**, which now appears directly below the Inbox.

PROJECT LIST							
Select	Project Name	Location	Description	Start	Completion	Status	Schedule
	City Hall Renovation GC-006	121 N La Salle St Chicago, IL 60602 (map)	This set of existing buildings was renovated including seismic, mechanical, electrical and code up-grades including a new computer center building complete with a new emergency power service. Our services	4/10/2012	11/30/2012	Completion	On Schedule
	Fabrikam Manufacturing Facility GC-005	3500 Lemp Avenue St. Louis, MO 63118 (map)	Acme completed the build out of 32,000 SF of space containing 20,000 SF of raised floor with technology in floor and full height demountable partitions designed for 45 PSF. Full UPS and generator back-up	4/9/2012	2/25/2013	Buildout	Ahead of Schedule
	Western Plaza GC-004	400 Pine Street Seattle, WA 98101 (map)	Acme recently completed the approximately 608,403 SF three level, Western Plaza mixed use project. Located between Disney's front gate at the Magic Kingdom, the new California Avenue and Disney's	2/7/2012	1/15/2013	Awarded	On Schedule
	Palms Shopping Center GC-007	3300 E Expressway 83 McAllen, TX 78501 (map)	This multiple phased project expanded the existing mall from 1 million SF to 1.3 million SF while in operation, including new floor tile, new ceiling treatments and the addition of a new mall entry	1/11/2012	12/19/2012	Punchlisting	Minor Delay

- The **Project List** now displays the following information:
 - The project **Photo** (same as the one that appears on the Project Dashboard). You can select a project and open its dashboard by clicking on the photo.
 - The project Title/**Name** and ID code. You can select a project and open its dashboard by clicking on the Name.
 - The address of the project **Location** with a link to that location in Google Maps, which opens in a separate window.
 - The project **Description**, taken from the Description field on the Project Setup's Project tab.
 - The **Start** and **Completion** dates for the project, taken from the Project Setup's Dates tab.
 - The project's Public **Status**, taken from the Project Setup's Project tab.
 - And the project's Public **Schedule**, taken from the Project Setup's Project's tab.

There are also a few changes in the **Watchdog Alerts**, which now appear below the Project List.

WATCHDOG ALERTS				
Description	Date	Project Name	Type	
 Submittal is overdue 	12/17/2012	Northern Lights Plaza	Action Overdue	
 Submittal has route that is overdue 	12/17/2012	Northern Lights Plaza	Action Overdue	
 Milestone is overdue 	12/17/2012	Northern Lights Plaza	Doc Overdue	

- The  icon at the top allows you to discard all Alerts at one time.
- The (color-coded)  icon on each row allows you to open the associated document without having to expand details.

For more information about sfPMS V4.3, contact support@spitfiremanagement.com.

Have You Read?

The following articles have recently been added to the Knowledgebase:

[KBA-01536](#) – ProjectConfig: Advanced Team Mapping

[KBA-01537](#) – AP Check Format Change for Joint Checks from Spitfire Pay Requests

Office Closings



The Spitfire offices (including Support) will be closed in 2013 on the following days

New Year's Day – **Jan 1**
Memorial Day – **May 27**
Independence Day – **July 4**
Labor Day – **Sep 2**
Thanksgiving – **Nov 28 & 29**
Christmas Day – **Dec 25**

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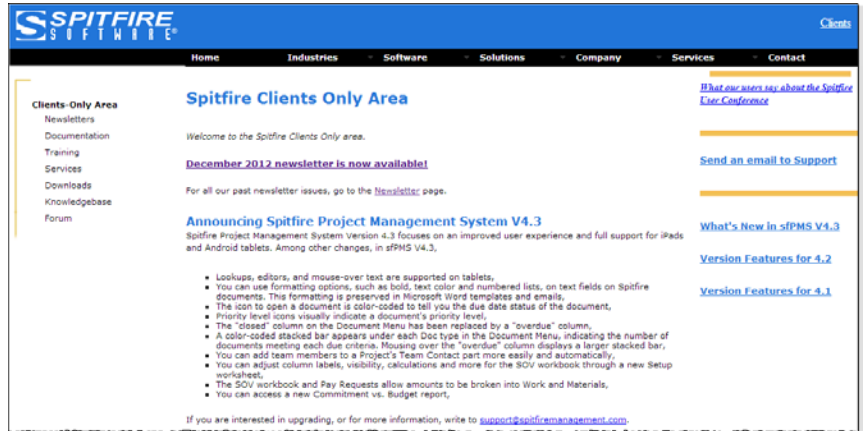
Training:
training@spitfiremanagement.com

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Your Clients Area



The Clients area on our website includes links to our [documentation](#), our [Knowledgebase](#), our [forum](#), our [downloads](#), and a list of what's new in versions [4.1](#), [4.2](#) and [4.3](#).



You will need your login and password to get to the Clients area. If you need or have forgotten your login and password, contact support@spitfiremanagement.com.

Training Classes and Videos

We offer live training classes by appointment for those who request them. Training class descriptions are available from the Clients area of our [website](#).

We also offer training videos from [the client area of our website](#) for those who want to review various topics.

Training Video Library

Aside from, and corresponding with, our live training, we offer a series of training videos that can be accessed 24/7. These videos are particularly useful for those who need to refresh their memory about a specific topic, or for new employees at companies that are already using the Spitfire Project Management System and who need general instruction before learning the specifics at their site.

There is no limit to how many people can access or view any video at one time, nor is there a limit to how many times any video can be viewed. Click on a header tab below to select a video in that series.

Basic Navigation Series [Foundation]

This series is a must for anyone who has not yet used or seen the Spitfire Project Management System (sfPMS).

- **101A - Basic Navigation Part 1**, [6:08 min]
How to log in to Spitfire, change your password and access written documentation.
- **101B - Basic Navigation Part 2**, [2:56 min]
An introduction to the Watchdog Alerts part of the Home Dashboard.
- **101C - Basic Navigation Part 3**, [6:59 min]
An introduction to the Inbox and to Spitfire documents, and how to open a document and remove it from the Inbox.
- **101D - Basic Navigation Part 4**, [9:21 min]
How to get to a Project Dashboard and create a new document. Also, an introduction to fields (look-ups, drop-downs and dates) and popEdit.
- **101E - Basic Navigation Part 5**, [5:25 min]
An introduction to the Add Files tool and how to attach files to a document. Also, how to log out.
- **101F - Basic Navigation Part 6**, [7:29 min]
How to create a new Project Setup document from the Home Dashboard and an introduction to the Addr, Dates and Items tabs.
- **101G - Basic Navigation Part 7**, [7:14 min]
An introduction to the Team Contact part of the Project Dashboard including how to add new team members to the project.
- **101H - Basic Navigation Part 8**, [7:11 min]
An introduction to the parts of the Project Dashboard: Conditions, Remarks, Photo, KPI, Cost Analysis Details and Files.

Documents, Items and Route Series [Foundation]