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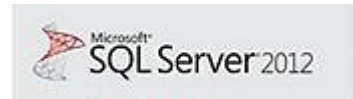
Note: where applicable features mentioned in this newsletter are available in 4.3.4894.

Announcement: SQL Server 2005


Version 4.3 will be the last version of Spitfire Project Management System that supports SQL Server 2005.

Microsoft mainstream support for SQL Server 2005 ended in April 2011, but Spitfire Management made the decision to continue supporting SQL Server 2005 through version 4.3.

With new versions of sfPMS under development, we encourage our users who use SQL Server 2005 to plan an upgrade to a newer version of SQL Server (such as SQL Server 2012).



Feature Spotlight: New Text Editor

sfPMS V4.3 has a new text editor, accessed through the  icon. (This new editor replaces both the popEdit and the ZoomEdit functionality in previous versions.)

The editor allows you to bold, italicize, underline and strikethrough text; to cut, copy and paste; to undo and redo; to left-center-right justify text; to indent and unindent; and to create bullet or numbered lists.

The screenshot shows a text editor window titled 'Edit'. The interface includes a toolbar with icons for bold, italic, underline, and other text formatting options. Below the toolbar are dropdown menus for Font, Size, Formatting, and Style. The main text area contains two lines of text: 'Storm drain installation checked.' and 'Encountered problem at rightmost corner.' At the bottom of the window, there are tabs for 'Design' and 'HTML', and a status bar indicating 'Saved at 10:40:54 AM'. Several callout boxes point to specific features: one points to the toolbar, another to the font dropdown, and a third to the save icon in the toolbar.

The editor allows you to change colors; insert symbols and tables; toggle borders; subscript and superscript, insert horizontal lines; insert hyperlinks; find and replace text; and check spelling.

The editor offers a few different fonts, type size, and pre-set styles.

The editor saves every few seconds when changes are detected. The editor is also saved when you click the save icon (above).

Improvement to Item Grid View

On some Doc types, Items need only a few fields of information. It is now easier than ever to enter this information.

When Items are properly configured in the Customization tool to use Quick Edit (see [KBA-01112](#) and [KBA-01336](#)), fields can be edited directly in grid view. With the addition of the **DocItemConfig | ExpandWhenAdded** rule, Items can remain in grid view to facilitate editing..

The Setup

The default for the **ExpandWhenAdded** rule is ✓, which means “expand the Item in order to enter Item details.” When you set the result value to × (blank), it means “allow the Item to stay in grid view.” In the example below, Daily Field Report documents are set to allow Items to remain in grid view when being added and edited:

The screenshot shows the 'RULE MAINTENANCE' window. At the top, there is a 'GROUP:' field. Below it is a table with columns: Rule Group, Filter Info, Type, and Description. The 'DocItemConfig' rule is highlighted with a red oval. Below this is the 'RULE ENTRIES' section, which includes a 'RULE NAME' field set to 'ExpandWhenAdded', a 'DOC TYPE' field, and a 'WARNINGS ONLY' checkbox. At the bottom, there is a table with columns: Rule, Filter Value, and Result Value. The 'ExpandWhenAdded' rule is listed with a 'Filter Value' of 'Daily Field Report' and a 'Result Value' of '×'.

Rule Group	Filter Info	Type	Description
DocItemConfig	DocTypeKey	String	Allows customiza dialog and lookup

Rule	Filter Value	Result Value
ExpandWhenAdded	Daily Field Report	×

The Result

When you click to add a new Item (here relabeled **Sub**), the new Item will appear in grid view. The fields that appear in grid view (as established through the Customization tool) are now input fields. The can be used to enter the text for the **Work Done** field:

The screenshot shows a 'Daily Field Report- New' window. The document title is 'Daily Field Report 0002'. The 'DOCUMENT HEADER' section is visible. Below it, there are tabs for 'Details', 'Work', 'Job Safety', 'Resources', 'Equipment', 'Subs', and 'Major Deliveries'. The 'Subs' tab is selected. The 'Work Done' field is highlighted with a red circle, and the 'Sub' field is also highlighted. The 'Crew Size' field is visible on the right.

The screenshot shows the same 'Daily Field Report- New' window. The 'Work Done' field now contains the text 'Storm drain installation checked' and has a pencil icon next to it. The 'Sub' field now contains the text 'Alan Steiner'. The 'Crew Size' field is set to '2.00'.

Note: you can still get to Detail view, if you want, by clicking as usual.

Spitfire Q&A: File Folders

Q: If I place files in folders in the Catalog, do the files get deleted when I delete the folder?

A: No. Files that are in a first-level folder remain in the Catalog (just not in any folder) when that folder is deleted. If the files are in a sub-folder, they get moved up to the next level folder when the sub-folder is deleted. For example,

Files are in the **Drawings/Electrical** folder:

	Cataloged	Ref Date	Name
	3/25/2010	3/25/2010	CombinedElectrical.pdf
	8/29/2009	8/3/2009	/Drawings/Electrical
	3/25/2010	3/25/2010	ElectricalCircuit.pdf
	1/3/2012	12/21/2011	ElectricalPlan.pdf

If the Electrical folder is deleted (through the icon), the files are moved to the **Drawings** folder (after you click the Drawings folder):

	Cataloged	Ref Date	Name
	3/25/2010	3/25/2010	CombinedElectrical.pdf
	8/29/2009	8/3/2009	/Drawings
	3/25/2010	3/25/2010	ElectricalCircuit.pdf
	1/3/2012	12/21/2011	ElectricalPlan.pdf

To delete a file, you must select the **Delete from Catalog** choice from the files drop-down menu. If the option does not appear or is grayed out, that means you do not have permission to delete the file.

	Cataloged	Ref Date	Name
	3/25/2010	3/25/2010	CombinedElectrical.pdf
		4/20/2007	constructionschedule.pdf
		9/22/2010	Cross Section B.pdf
		12/21/2011	EastElevation.pdf
		8/3/2009	Electrical Diagrams.pdf
		3/25/2010	ElectricalCircuit.pdf
		12/21/2011	ElectricalPlan.pdf
		9/25/2010	Garden Layout.pdf
			GC003-Application 0001- AIA.pdf

Q: I renamed a file folder on my project, but see that that change appears on all my projects. How can I make it rename just the folder on one project?

A: sfPMS has only one file catalog. The File part that you see on a Project Dashboard is a pointer to the full catalog, filtered by project. Think of it as a view of the Catalog with only the files pertaining to the project. Changes made to the Catalog apply to all views of the Catalog. Whether you make a change at the Catalog Dashboard or at a Project Dashboard, that change is system-wide. For this reason, we recommend that careful thought be given to the folder names and structure for the whole site (because all projects will have the same exact folders) and that only a few people be given permission to rename, add or delete folders (because a change made for one project will affect all projects).

Have You Read?

The following guides and other documentation have been updated for sfPMS V4.3 since May 1:

[Focus on the BFA Workbook](#)

[Focus on Budgets and Period Distribution](#)

[Focus on Forecast and Analysis](#)

[Focus on System Administration](#)

TWP: [The BFA Report Tool](#)

TWP: [Bid Package – RFQ Processing](#)

TWP: [Change Order Management](#)

TWP: [Spitfire's Import Utility Tool](#)

TWP: [Viewing Changes Through sfChest](#)



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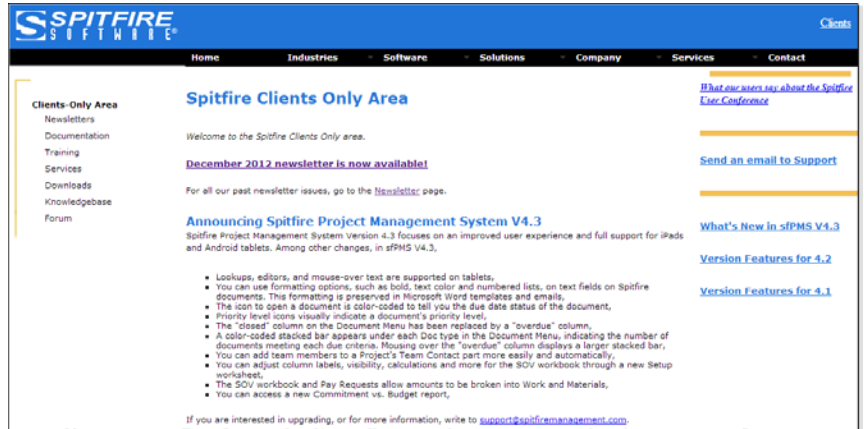
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Your Clients Area



The Clients area on our website includes links to our [documentation](#), our [Knowledgebase](#), our [forum](#), our [downloads](#), and a list of what's new in versions [4.1](#), [4.2](#) and [4.3](#).



You will need your login and password to get to the Clients area. If you need or have forgotten your login and password, contact support@spitfiremanagement.com.

Training Classes and Videos

We offer live training classes by appointment for those who request them. Training class descriptions are available from the Clients area of our [website](#).

We also offer training videos from [the client area of our website](#) for those who want to review various topics.

Training Video Library

Aside from, and corresponding with, our live training, we offer a series of training videos that can be accessed 24/7. These videos are particularly useful for those who need to refresh their memory about a specific topic, or for new employees at companies that are already using the Spitfire Project Management System and who need general instruction before learning the specifics at their site.

There is no limit to how many people can access or view any video at one time, nor is there a limit to how many times any video can be viewed. Click on a header tab below to select a video in that series.

Basic Navigation Series [Foundation]

This series is a must for anyone who has not yet used or seen the Spitfire Project Management System (sfPMS).

- **101A - Basic Navigation Part 1**, [6:08 min]
How to log in to Spitfire, change your password and access written documentation.
- **101B - Basic Navigation Part 2**, [2:56 min]
An introduction to the Watchdog Alerts part of the Home Dashboard.
- **101C - Basic Navigation Part 3**, [6:59 min]
An introduction to the Inbox and to Spitfire documents, and how to open a document and remove it from the Inbox.
- **101D - Basic Navigation Part 4**, [9:21 min]
How to get to a Project Dashboard and create a new document. Also, an introduction to fields (look-ups, drop-downs and dates) and popEdit.
- **101E - Basic Navigation Part 5**, [5:25 min]
An introduction to the Add Files tool and how to attach files to a document. Also, how to log out.
- **101F - Basic Navigation Part 6**, [7:29 min]
How to create a new Project Setup document from the Home Dashboard and an introduction to the Addr, Dates and Items tabs.
- **101G - Basic Navigation Part 7**, [7:14 min]
An introduction to the Team Contact part of the Project Dashboard including how to add new team members to the project.
- **101H - Basic Navigation Part 8**, [7:11 min]
An introduction to the parts of the Project Dashboard: Conditions, Remarks, Photo, KPI, Cost Analysis Details and Files.

Documents, Items and Route Series [Foundation]